

2025



## Training Agenda:

- ⌚ Introduction (15 min)
- ⌚ Basics of Communication (25 min)
- ⌚ Verbal & Non-Verbal Communication (40 min)
- Break (15 min)
- ⌚ Barriers to Effective Communication (30 min)
- ⌚ Active Listening & Feedback (40 min)
- ⌚ Conclusion & Reflection (15 min) - Q&A session, Post-Assessment and Feedback

*Communication  
Skills Training*